



New York State  
Archives

Larry J Hackman Research Residency  
Application form

## ***The Larry J. Hackman Research Residency***

For detailed instructions on completing this application consult the Larry J. Hackman Research Residency Program Guidelines.

It is the applicant's responsibility to ensure application documents including resume or curriculum vitae and references are e-mailed or postmarked by the submission deadline. Submit application and letters of reference by email to sarahackres@nysed.gov or send them by postal mail to the attention of Kimberly Silva, at:

New York State Archives  
Hackman Research Residency  
Cultural Education Center, Suite 9D46  
222 Madison Avenue Albany, NY 12230

### ***Section 1: Applicant information***

**Name**

**Title/Position**

**Institutional Affiliation**

**Phone**

**Email**

**Preferred Address**

Please provide a street address for UPS delivery. UPS cannot deliver to US Post Office Boxes.

### **Type of applicant**

- College/University Faculty or Graduate Student
- Community Historian
- Independent Researcher
- Teacher (Primary/Secondary)
- Other (explain):

### **References**

Please provide the name, title, email and institutional affiliation for any references



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## ***Section 2: Project Information***

### **A: Project title**

### **B: Summary of Research Project**

Briefly describe the topical focus of your research project and its relationship to your particular area of study (limit response to 150 words)

### **C: Relationship of research conducted at NYSA to larger research project**

If your proposed research is part of a larger work in progress, describe how information from records in the New York State Archives will be linked to other sources of information (archival or published). (limit response to 150 words)



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**D: Contact with State Archives**

Briefly describe nature and date(s) of contact, as well as any previous use of related records at New York State Archives.

**E: Records to be Used**

List all series to be examined. Include series number, creator, and title. Describe the types of information you expect to find in each series and explain how the information will be utilized.



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**F: Research Plan**

Describe your research plan, including objectives, sampling methodologies, and the types of qualitative or quantitative analysis you will use (limit response to 300 words)..

**G. Publication or Dissemination Plans**

Briefly describe your plans for publishing the results of your project or other plans for disseminating the results, e.g. book, journal article, conference presentation, web resource, exhibit, curriculum packet, lecture, film etc.



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**Section 3: Budget**

**A: Budget form**

Budget Item	Rate	Total
<b>Transportation</b>		
<input type="checkbox"/> Airfare		
<input type="checkbox"/> Train fare		
<input type="checkbox"/> Bus fare		
<input type="checkbox"/> Ride-share		
<input type="checkbox"/> Personal Car	Mileage \$0.67/mile	
<b>Tolls (NYS Thruway or other)</b>		
<b>Local transportation (public bus transportation)</b>	@ \$3.00 per trip	
<b>Parking at CEC</b>	@ \$10.00 per day	
<b>Lodging/Meals (non-local applicants only)</b>	@ \$203.00 per day	
<b>Other (please explain in narrative)</b>		
<b>Total Requested:</b>		

<b>Number of research trips to the Archives:</b>
<b>Total number of research days at the Archives (indicate number of days for each research trip, if more than one trip):</b>

**B: Budget narrative**

Briefly explain and justify travel expenses requested in the budget form. Please include information about the number of research trips to the New York State Archives and research days per trip in the budget narrative. (An awardee may make more than one research trip, but that needs to be explained and justified.)



**C: Please identify any additional sources of funding that will support your research at the New York State Archives.**

**Date of Application:**  
**Applicant Name:**